# Meeting Minutes

**Nevada State Emergency Response Commission (SERC)**

**Quarterly Meeting**

**Wednesday, July 10, 2024, at 10:00am**

*The Commission may take action on items marked “Discussion / For Possible Action”. Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.*

# CALL TO ORDER (Non-Action Item)

# Richard Brenner called the meeting to order at 10:00AM

1. **ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)**
* Roll was taken and a quorum was present
1. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
* Mr. Brenner called for public comment. There was none.
1. **APPROVAL OF JANUARY 10, 2024, MEETING MINUTES (Discussion / For Possible Action)** – The SERC will review the April 24, 2024, meeting minutes; possible action may include approving, with or without amendments, or denying the minutes.
* Mr. Brenner called for a motion to approve the April 24, 2024 Meeting Minutes. Michael Morton carried the motion to approve the minutes. Susan Crowley seconded that motion. Motion was approved unanimously.
1. **NEW COMMISSION MEMBERS AND STANDING COMMITTEE UPDATES (Discussion / For Possible Action) –** Staff will provide any updates to the Commission on new members and vacancies in the various Committees since the previous meeting; possible action may include the SERC modifying the membership of Committees with additions or other changes, as necessary.
	1. **SERC Commissioners**
* Brandilyn Baxter stated that Jason Nicholl has resigned.
	1. **Committee Membership**
* Mr. Brenner mentioned Pamela Hatty from SERC Funding is resigning and she is recommending that David Martin-Vaquero will take her place.
* David Martin-Vaquero gave us a little history about himself. He’s been working for the county for a few years now and is excited to take on this new role.
* Mr. Brenner asked the other co-chair if he concurs with this. They both said yes.
1. **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non- Action Item)** – This item includes and addresses updated reports from LEPC activities and Nevada Tribal Nations activities occurring since the last SERC quarterly meeting and any future activities.
* Mr. Brenner called upon each Local Emergency Planning Committee (LEPC), on their updates since our last SERC Quarterly Meeting. A discussion took place for each LEPC:
1. **Carson City –** There was no LEPC member present to report on Carson City.
2. **Churchill County –** There was no LEPC member present to report on Churchill County.
3. **Clark County –** Billy Samuels noted their next LEPC Meeting will be August 20, 2024. They are requesting a SERC member to join their LEPC meetings in the future.
4. **Douglas County –** There was no LEPC member present to report on Douglas County.
5. **Elko County –** There was no LEPC member present to report on Elko County.
6. **Esmeralda County –** Patricia Brownfield mentioned their next meeting is next Wednesday July 17th, 2024.

1. **Eureka County –** There was no LEPC member present to report on Eureka County.
2. **Humboldt County –** There was no LEPC member present to report on Humboldt County.
3. **Lander County –** There was no LEPC member present to report on Lander County.
4. **Lincoln County –** There was no LEPC member present to report on Lincoln County.
5. **Lyon County –** There was no LEPC member present to report on Lyon County.
6. **Mineral County --** There was no LEPC member present to report on Mineral County.
7. **Nye County –** There was no LEPC member present to report on Nye County.
8. **Pershing County –** There was no LEPC member to report on Pershing County.
9. **Storey County –** There was no LEPC member present to report on Storey County.
10. **Washoe County –** Dennis Nolan stated that Washoe County participated with the department of defense and the VA administration in an exercise of moving mass casualty of injuries

1. **White Pine County –** There was no LEPC member present to report on White Pine County.
2. **Nevada Tribal Nations –** Lance Chantler reported that they currently have zero Intech staff. There are two open positions available for anyone who’s interested.
3. **NON-STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
	1. **U.S. Environmental Protection Agency (EPA)**
* There is no report from EPA.
	1. **Federal Emergency Management Agency (FEMA)**
* There is no report from FEMA.
	1. **U.S. Department of Homeland Security - (DHS)**
* There is no report on DHS.
1. **STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
2. **Nevada State Police Highway Patrol Division (NHP) – Tappan Cornmesser**
* Lt. Cornmesser stated that they are going to send 5 troopers in August to level 6 which is a radiological inspection class. NHP was just awarded roughly a $100,000 training trailer that will be utilized around the state to conduct training scenarios for nuclear objects. During his presentation, Lt. Cornmesser announced that he is now a SERC commission member. Mr. Brenner asked for a little history about himself. Mr. Brenner also apologized that he wasn’t aware that he had been appointed.
1. **Nevada State Police Fire Marshal Division (SFM) – Nicole Hoekstra**
* There is no report from SFM
1. **Nevada Division of Environmental Protection (NDEP) – Kelly Thomas**
* There is no report from NDEP.
1. **Nevada Division of Industrial Relations, OSHA Unit – Bill Gardner**
* Mr. Gardner provided an update to Ms. Baxter that read: Nevada OSHA is initiating chemical inspections at bulk chemical establishments in the coming months – if any group wants information about our findings, or anything of that nature, please reach out to me.
* Most of my staff are licensed to fly drones and need more flight hours. If any emergency group would like to have my folks come out and assist with aerial footage/recordings we’d love to provide support. (For example, if conducting a drill for training purposes.) End of report.

1. **Nevada Division of Emergency Management & Nevada Radiation Control Program –**
* There is no report from DEM or the Nevada Radiation Control Program.
1. **SERC COMMITTEE REPORTS (Discussion / For Possible Action)** – This item includes, and address updates from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
	1. **FUNDING COMMITTEE** – the Chair of the Committee or spokesperson will provide an update from the last SERC meeting.
		* 1. **REVIEW OF SERC UWS GRANT APPLICATIONS** – the SERC will review the FY2025 SERC OPTE grant application recommendations from the Funding Committee; possible action may include approving, with or without contingencies or denying such applications. The following LEPCs and State Agency have submitted an application, Carson City LEPC, Churchill County LEPC, Clark County LEPC, Douglas County LEPC, Elko County LEPC, Esmeralda County LEPC, Eureka County LEPC, Humboldt County LEPC, Lander County LEPC, Lincoln County LEPC, Lyon County, Mineral County LEPC, Nye County LEPC, Pershing County LEPC, Storey County LEPC, Washoe County LEPC, White Pine County LEPC, Nevada State Fire Marshal, DPS Investigations Division, DPS Highway Patrol, DPS Training Division, Nevada Capitol Police, and the Legislative Council Bureau.
* Mr. Brenner called for a motion to approve what was discussed during our last Funding Committee Meeting; 06/18/2024. Susan Crowley carried that motion. Mike Mallner seconded that motion. Motion was approved unanimously.
1. **ADMINISTRATIVE REPORT (Discussion Only)** – The following items may be addressed under this report:
	1. NRS/NAC updates – Ms. Baxter stated there are no NRS updates.
	2. In person meeting update – Ms. Baxter mentioned SERC does not have enough funds this year for the in-person meeting. It will be built in our Budget Build for Fiscal year 2025. End of report.
2. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
	* + 1. Billy Samuels wanted to thank Pamela Hatty for her service and welcome David for taking her place.
			2. Ms. Baxter stated that SERC will no longer be supporting HMEP since SERC does not have the staff for it. We are hoping someone else will be willing to take over. Billy Samules said he has been in contact with PHMSA, and they are looking into it. Susan Crowley asked what will happen to HMEP funds and Richard Brenner explained the history of the HEMP grant and how that process worked, and the fund would not be lost. Other states will be eligible for those grant dollars.
			3. Dennis Nolan stated that Truckee Meadows Community College (TMCC) has a new online program for a bachelor’s degree for an emergency management program. If anyone is interested, please reach out to him.

# ADJOURNMENT (Discussion / For Possible Action)

# Mr. Brenner called for a motion to adjourn the meeting. Lance Chantler carried that motion. Susan Crowley seconded the motion. The motion was approved unanimously. The meeting was adjourned at 10:35AM.

*This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Brandilyn Baxter on behalf of SERC posted or caused the posting of this agenda on or before July 1, 2024, 9:00am, at the following locations:*

***State Emergency Response Commission*** *– 107 Jacobsen Way – Carson City*

***Nevada State Library & Archives*** *– 100 North Stewart Street – Carson City*

***Grant Sawyer Building*** *– 555 E. Washington Street – Las Vegas*

***Department of Transportation*** *– 123 East Washington Avenue – Las Vegas*

***Department of Transportation*** *– 1263 Stewart Street – Carson City*

***Department of Transportation*** *– 1951 Idaho Street – Elko*

***Department of Transportation*** *– 1401 East Aultman Street - Ely*

***Nevada Legislative Counsel Bureau*** *– 401 South Carson Street – Carson City*

***SERC web site*** *–* <http://serc.nv.gov>

***Nevada Public Notice Website*** *–* [*https://notice.nv.gov*](https://notice.nv.gov/)

*Pursuant to NRS 241.020(2) (c), a copy of supporting materials for the meeting may be obtained by contacting Brandilyn Baxter, Commission Administrator, State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or* *serc@dps.state.nv.us*

*We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the State Emergency Response Commission at (775) 684-7511.*

*Twenty-four (24) hour advance notice is requested.*